



Office of Attorney General (OAG) – CB0

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Central Purpose

The mission of the Office of the Attorney General (OAG) is to protect and serve the citizens of the District of Columbia by providing legal representation of the highest quality to District agencies, officers and employees.

Key Facts

OAG is charged with conducting the District's legal business. OAG represents the District in virtually all civil litigation, prosecutes certain criminal offenses on the District's behalf and represents the District in a variety of administrative hearings and other proceedings. In addition, OAG is responsible for advising the Executive Office of the Mayor, the D.C. Council, the D.C. Courts, various Boards and Commissions and for reviewing legislation and regulations.

Goals/Performance Measures

- Ensure that litigating divisions receive regular oversight and guidance on high-profile matters that could potentially affect the District of Columbia Government or city residents fiscally, politically, or from a policy standpoint, following the agency counsel transition.
- Implement a log system capturing the types of communications received through the Internet Quorum.
- Provide training to investigators on service of process in specialized subject matter.
- Implement Child Support Lien Network in FY2015.
- Partner with the Economic Security Administration to streamline child support information gathering process for TANF recipients.

- Child Support Services Division will host a "Fatherhood and Family Strengthening" conference.
- Implement a new protocol for case assignments.
- Implement creation of a data base for collection of sample verdict forms and jury instructions in the Superior Court and the District Court for the District of Columbia.
- Implement a policy for uniform and consistent court filings.
- The Commercial Division will institute practices to condense pre-trial negotiations, and other discovery to timely inform client-agency Office of Tax and Revenue of the particulars of a case scheduled for trial.
- The Commercial Division will complete its review of the Office of Planning's final revisions to Zoning Regulations.
- The Commercial Division will facilitate at least three bankruptcy training sessions for those client agencies with the largest number of bankruptcy issues.
- Expand awareness of the Ervin Act and the civil commitment process for individuals with mental illness.
- Increase awareness of Community Papering Process and provide training.
- Expand enforcement of technical provisions of civil protection orders to combat recidivism.
- Improve government efficiency and responsiveness by providing training to attorneys directly involved with legislative drafting.
- Issue quarterly briefing papers to agency general counsels and representatives of the

Executive Office of the Mayor on recurring or topical legal issues.

- Assist in the implementation of revised Certified Business Enterprise laws and regulations.
- Providing Moot Court Capacity for Trial Divisions.
- Building Legislative History Database.
- Bi-Yearly All-Hands Meeting.
- Reduce Administrative Litigation.
- Enhance Employee Morale.
- Inclusion and Building Partnerships.
- Increase enforcement actions and collection efforts by recruiting Pro Bono assistance.
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- Increase collaboration and exchange of information among attorneys and staff.
- Enforce District laws and regulations by taking appropriate legal action on behalf of the District government.
- Successfully resolve Consumption of Marijuana in a Public Space cases and/or Public Impairment by Marijuana cases utilizing the newly established Marijuana Possession Decriminalization Amendment Act of 2014.
- Attorneys speak at community meetings.
- Review at least 30 truancy cases per month pursuant to the new truancy law.

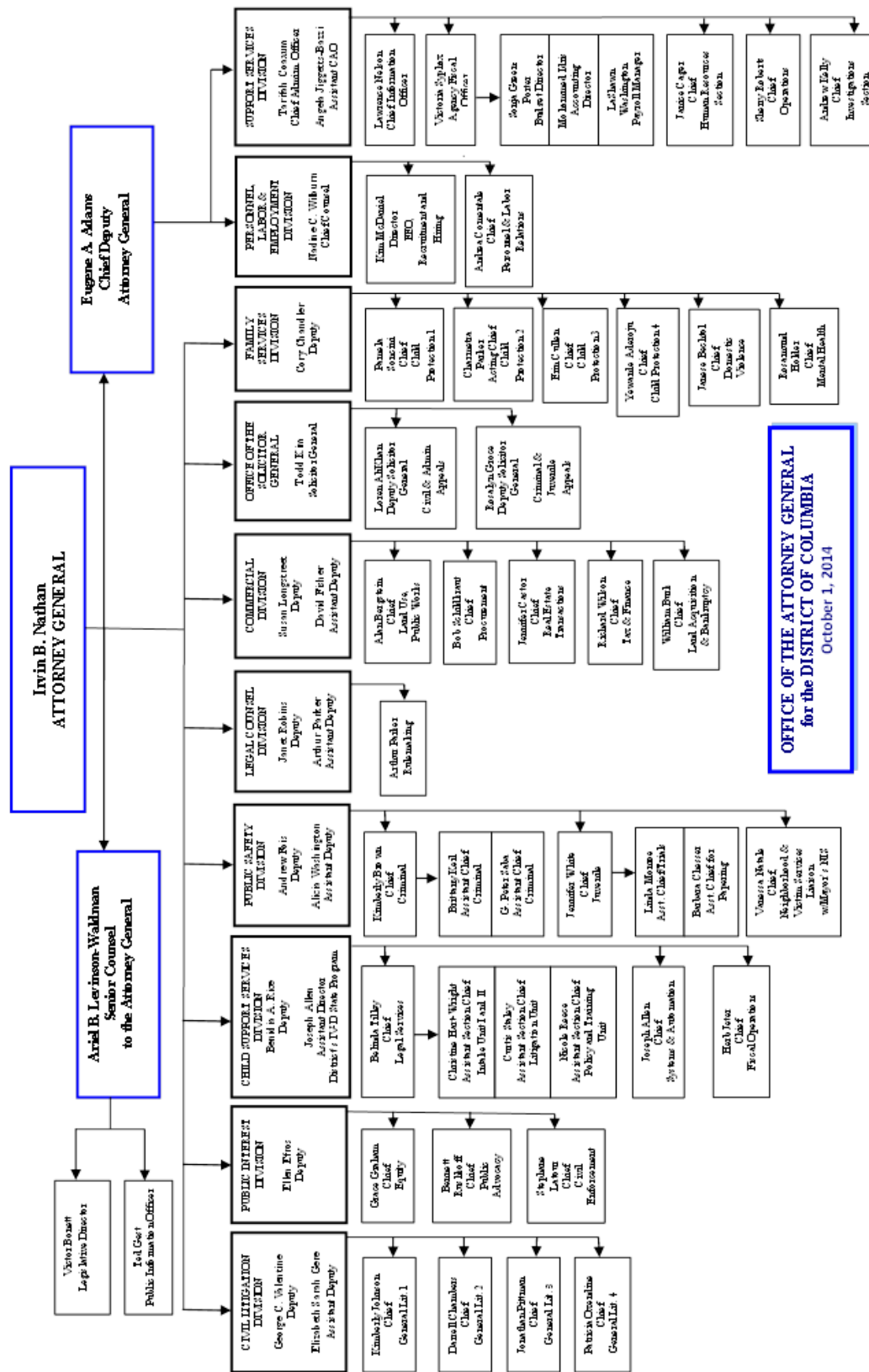
Programs/Services

- Child Support Services Division
- Civil Litigation Division
- Commercial Division
- Family Services Division
- Immediate Office
- Legal Counsel Division
- Office of the Solicitor General
- Personnel, Labor and Employment Division
- Public Interest Division
- Public Safety Division
- Support Services Division

First Quarter CY2015 Hot Button Issue(s)

- Facilitate and assist with the transition of MOLC responsibilities to the Mayoral designee;
- Formal briefing of and consultation with the elected AG on major cases, including class actions as well as OAG operational issues
- Continued prosecution/defense of significant appellate cases, i.e., Budget Autonomy Act, online hotel tax case, gun legislation in consultation with current and incoming administrations.

Organization Chart



Boards and Commissions relevant to the agency (if any)

Board Name	Name of Chairperson	No. of Members
Motor Vehicle Theft Prevention Commission	Andrew Fois	9
Sentencing Commission	Judge Frederick Weisberg	15
Pistol License Review Board	None at this time	5
Zoning Commission	Anthony Hood	5
Board of Zoning Adjustment	Lloyd Jordan	5
Historic Preservation Review Board	Gretchen Pfaehler	9
Police & Firefighters' Retirement & Relief Board	Lois Hochhauser	7
Public Employee Relations Board	Charles J. Murphy	5
Office of Employee Appeals	William Persina	5
Mayor's Task Force to Combat Fraud	Bennett Rushkoff	3
Child Support Guideline Commission	Cory Chandler	6

Budget FY2015

Total Budget	\$ Authorized Budget -\$109,453,730 Revised Budget – \$92,644,507 Reduction of \$16,809,223 in Intra-District Funding (MOU agreements) resulting from the Implementation of the Elected Attorney General Implementation and Legal Service Establishment and Amendment Act of 2013. In addition, \$10,909,872 of local funding will be sent via MOU to agencies for agency general counsel operations. These local funds remain a part of OAG's budget until FY'16.
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No. of Employees

Current No. of FTEs	Authorized FTEs -783.2 Revised FTEs – 582.9/Reduction associated with of Elected Attorney General Implementation Act
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Union Representation

Union(s)	Union Representative	No. of Members*
American Federation of Government Employees (AFGE)	[REDACTED]	247
American Federation of State, County & Municipal Employees (AFSCME) – Local 1403 (Attorneys)	[REDACTED]	199

*These figures reflect members of the collective bargaining units rather than of the unions. Employees may not be required to join the respective unions; the unions and OLRCB may have the number of employees that joined each union.

Facility Location(s)

Facility Name / ID	Address	Zip Code	Ward	Main Phone No.
OAG Main Office	441 4 th Street, NW, #1100 South	20001	2	(202) 727-3400
John A. Wilson Building	1350 Pennsylvania Avenue, NW, #419	20004	2	(202) 727-3400

Key Projects/Initiatives

Project/Initiative Name	Brief Description	Delivery Date
Legislative Drafting Training	Legal Counsel Division will conduct at least two training sessions on legislative drafting to examine the mechanics of drafting, the process for obtaining review and approval of draft legislation, and the process for enacting legislation. The sessions will explain the most significant issues and most common errors in legislative drafting. This initiative will be considered successful if, by the end of the fiscal year, 40 attorneys have completed the training.	Sept. 2015
Briefing Papers On Recurring or Significant Legal Issues	Legal Counsel Division will prepare and issue brief memoranda to District government lawyers and their clients on legal issues that arise regularly in legislation and rulemaking and in questions submitted to the Division, e.g., retroactive legislation and rulemaking, anti-deficiency concerns, and application of various federal privacy laws to the District government. This initiative will be considered successful if, by the end of the fiscal year, four memoranda are prepared and distributed.	Sept. 2015
Assist in Implementation of Revised Certified Business Enterprise Laws and Regulations	Legislation to improve employment opportunities for District residents by revising and modernizing the District's Certified Business Enterprise laws became applicable on October 1, 2014. Legal Counsel Division will support this effort by providing drafting and research assistance for the comprehensive implementing regulations that will be needed for this new legislation. This initiative will be considered successful when all of the first year statutory requirements that can be implemented by rulemaking are completed.	Sept. 2015
Legislation	Have proposed legislation on subpoena authority, noise regulations and a criminal justice package at EOM or the Council.	Submitted for review and introduction from 2012 to 2014
The Wharf	\$2.5 billion Development of Southwest Waterfront	Mid-2019
Capital Crossing	\$1.5 billion development over I-395	Mid-2018
Buzzard Point	\$300 million construction of soccer stadium	April 2017
Walter Reed	Acquisition and development of 2/3 of Walter Reed Army base property	2020
South Capitol Street Bridge	Acquisition of property to support DDOT South Capitol Street Bridge realignment/replacement project (eminent domain actions anticipated)	2015
St. Elizabeth's East Campus	Redevelopment of site	2015 – 2020
Zoning Regulations Review	Legal assistance with first comprehensive revision of Zoning Regulations since 1958.	Approx. Dec. 31, 2014.

Project/Initiative Name	Brief Description	Delivery Date
Increase enforcement actions and collection efforts by recruiting pro bono assistance.	To support its mission to protect the public and collect monies owed the District, the Civil Enforcement Division will recruit volunteer attorney and/or paralegal support to assist with this mission. The number of enforcement cases initiated and resolved by the Section has a direct impact on its public protection and collection efforts, and recruiting volunteer assistance will enable the section to handle more cases. The Section intends to accomplish this initiative by collaborating with OAG's Director of Hiring and Recruitment to enlist the services of both pro bono attorneys and/or paralegals. This initiative will be considered successful if the Section enlists at least one volunteer attorney and/or paralegal	September 2015
Increase fraud-related enforcement work.	The Public Advocacy Section, in collaboration with the Mayor's Task Force to Combat Fraud, will obtain single-point-of-contact access to federal, state, county and District agencies that engage in fraud-related enforcement work affecting the Washington, D.C. area. Establishing these points of contacts will facilitate efforts by OAG, the Department of Consumer and Regulatory Affairs, and MPD to make fraud-related referrals, to propose collaborative investigative and prosecutorial work, and to invite referrals of fraud matters to District enforcement agencies. Successful completion of this initiative will result in OAG, DCRA, and MPD obtaining single points of contact at 12 or more other federal, state, county, or District agencies.	September 2015
Increase collaboration and exchange of information among attorneys and staff	The Equity Section includes many highly skilled attorneys and support staff. The attorneys therefore are well positioned to provide formal or informal training regarding substantive legal issues and litigation practices both to other attorneys within the Equity Section and to attorneys throughout OAG. The Equity Section will encourage attorneys to provide training, thereby increasing the percentage of favorable resolution of cases. Successful completion of this initiative will result in the Equity Section providing at least three training sessions to attorneys within the Section, or to other members of the OAG.	September 2015
Implement Child Support Lien Network	Partner with the Child Support Lien Network so that Child Support Services Division (CSSD) can collect child support payments on cases with arrears from insurance and worker's compensation settlements.	March 2015
Partner with the Economic Security Administration (ESA) to improve child support information gathering process for TANF recipients	CSSD and ESA will work together to add missing questions to the paper and online Temporary Assistance to Needy Families (TANF) applications. CSSD hopes obtain accurate information in a timely manner that will assist the agency in establishing child support orders.	September 2015

Project/Initiative Name	Brief Description	Delivery Date
Child Support Services Division will host a "Fatherhood and Family Strengthening" conference	CSSD will coordinate with local sister agencies, local community based organizations, and fatherhood organizations to host a "Fatherhood and Family Strengthening" conference. These organizations will provide education for fathers on their legal rights and responsibilities as well as provide information on services that will assist families in becoming more self-sufficient.	September 2015
URM Legislation	Working cooperatively with CFSA and DHS to develop legislation for the Unaccompanied Refugee Minor program.	FY 2015
Ervin Act	Working collaboratively with DBH to propose legislative changes to the Ervin Act.	On-going

Capital Program(s)

Project Name	Budget ID	Funding Source	Project Budget	Current Balance	Delivery Date
Information Systems DCCSES Replacement/Modernization	EN240C	0355	\$ 6,304,000	\$ 3,528,432.58	September 2018

Important/Significant Dates

Event	Brief Description	Delivery Date
Anti-Deficiency Act Board	Legal Counsel Division supports the functions of the Anti-Deficiency Act Board, which includes providing an attorney to act as Legal Counsel to the Board. The Board considers matters concerning the expenditure of government funds without appropriation authority by government officials and employees.	September 2015
Police Office Standards and Training (POST) Board	Legal Counsel Division supports the functions of the POST Board, which includes providing an attorney as a member to the Board. That attorney also acts as de facto legal counsel to the Board and provides rulemaking review for the Boards regulations.	September 2015
Office of Motion Picture and Television Development (OMPTD)	Legal Counsel Division supports the functions OMPTD by providing legal counsel for their agreements and policies and provides de facto general counsel assistance.	September 2015
Emergency Contact and Legal Support for Homeland Security and Emergency Management Agency (HSEMA)	Legal Counsel Division supports the functions of HSEMA by providing on call legal advice in the case of any public emergency declared by the Mayor. Additionally, support is provided for HSEMA's ongoing review of emergency powers and authority as well as legal review of emergency management manuals and procedures.	September 2015
State Office of Rail Safety (SORS) at Fire and Emergency Management Services	Legal Counsel Division supports the functions of SORS by providing legal advice on legislative and rulemaking issues related to its establishment, operation, and compliance with federal laws.	September 2015
Department of Health Care Finance (DHCF)	Legal Counsel Division supports the functions of DCHF through expedited review and approval of extensive rulemakings that amend and revise the District's healthcare provided system in support of the District's obligations under the <i>Evans</i> consent decree court action.	September 2015

Event	Brief Description	Delivery Date
Metropolitan Police Department (MPD)	Legal Counsel Division supports the functions of MPD by providing legal advice on all legislative and rulemaking issues related to firearms registration and concealed carry pistol licenses.	September 2015
Public Private Partnerships (P3)	Legal Counsel Division supports the functions of District’s P3 initiatives through providing legal advice to the Executive Office of the Mayor concerning authorizing legislation and transactional review of master P3 agreements to implement the initiatives.	September 2015
Public Space Sign Regulations Taskforce	Legal Counsel Division supports the functions of this taskforce by providing legal advice concerning complex 1 st Amendment issues as well as rulemaking and rulemaking review.	September 2015
Annual Contingency Liability Report/OAG audit letter for KPMG on litigation risks (late December/early January of each fiscal year)	The Office of Attorney General (OAG) prepares this report each fiscal year for the outside auditors (for the past four or five years-KPMG) to identify all pending civil lawsuits (and any new cases not previously reported to the auditors) in which OAG has determined that the District faces potential liability in excess of the \$200,000. This is the benchmark set by the auditors. In the report, OAG provides updates on cases previously reported and information on new cases. OAG rates the risk exposure of each case using the criteria provided by the auditors. This report is generally prepared each fiscal year in late December or early January depending on the timeline set by the auditors.	TBD
OCSE 157 Report – Initial Submission	Federal Performance Measures Report Submission - State officials will use the OCSE-157 to report statistical and some financial information on their Child Support Enforcement (CSE) program to the Department of Health and Human Services (HHS).	October 30th- Yearly
OCSE 157 Report – Final Submission	Federal Performance Measures Report Submission - State officials will use the OCSE-157 to report statistical and some financial information on their Child Support Enforcement (CSE) program to the Department of Health and Human Services (HHS).	December 31st- Yearly
OCSE Self-Assessment	Federal Timelines Assessment	March 31st- Yearly
Federal Collections & Enforcement Annual Certification Letter - Submission	Each year states are required to complete and submit to the federal Office of Child Support Enforcement a signed certification letter verifying the information submitted by your state meets the legal requirements for federal offset, passport denial, multistate financial institution data match, and federal insurance match. It also provides information about your state’s preferences regarding mailing pre-offset notices, holding periods, and contact information.	September 19 th - Yearly
Federal Parent Locator Service (FPLS) Certification Letter - Submission	Annually each state is required to complete and submit to the federal Office of Child Support Enforcement a signed certification letter verifying that your state is compliant with safeguarding and security requirements related to locate information received from the FPLS and that your state is using the information only for the intended purposes.	September 19 th - Yearly

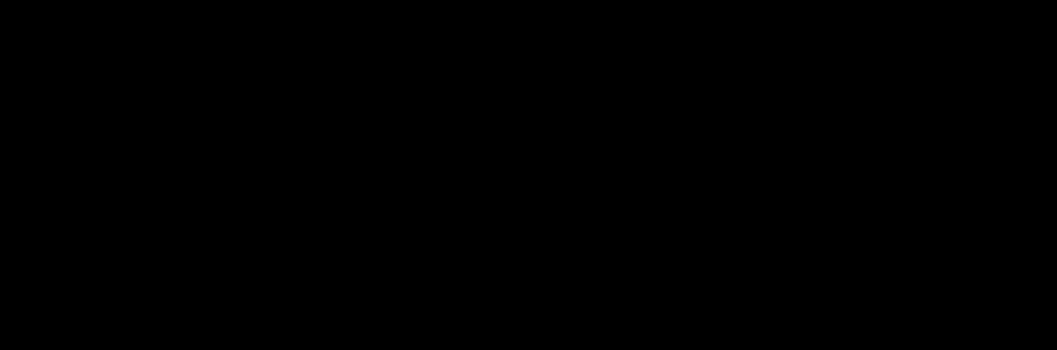
Event	Brief Description	Delivery Date
OCSE Data Reliability Audit	Determines if the Child Support Program data is deemed reliable and whether it has met the federal performance measures.	TBD by oversight agency -Yearly
DC 133 Single Audit	Determines if the Child Support program is in compliance with federal requirements.	TBD by oversight agency -Yearly
OCSE Semi-Certification of Staffing	States must certify the staff required to operate the Child Support Program to support all expenses and to receive federal funding participation (FFP).	June & December - Yearly
OCSE 34-A & 396-A	<ul style="list-style-type: none"> Form OCSE-396A: "Child Support Enforcement Program Expenditure Report" Form OCSE-34A: "Child Support Enforcement Program Collection Report" 	Last day of quarter - Quarterly
Adoption Day	DC Superior Court Celebration of finalized adoptions of neglected children.	November 2015




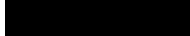

Key Contracts

Project Name	Vendor Name	Total Contract Value	Contract Term
Systems & Methods, Inc.	State Disbursement Operations	\$ 16,376,968	7/2010 to 7/2015
Auctor, Inc.	DCCSES Support & Maintenance	\$19,654,670	7/2012 to 7/2017
DNA Diagnostics Center	Genetic Testing – Paternity Establishment	\$652,500	11/2013 to 11/2018
Stellarware Corp.	New Hire Reporting	\$215,280	5/2010 to 5/2015
(6) Hospital Paternity Contracts	George Washington University, Howard University, Providence, Family Health & Birth Center, Washington Hospital Center, and Georgetown University	\$2,340,000 (\$78k per year per hospital)	10/2009 to 10/2014 (In the process of re-procurement)
West Publishing Corp.	Investigative Tool (CLEAR) for Locate	\$514,103	9/2009 to 9/2014
Canon USA	Copier Leases/Maintenance	\$157,810.43	3/2012 to 10/2016








Key Agreement(s) / Memorandum(s) of Understanding

Project Name	Brief Description	Agreement Term
WMATA Capital Funding Agreement	Legal Counsel Division supports the District with detailed transactional review of any agreements that concern the District's share of funding for WMATA and with review of all related legislation.	Ongoing, recurs every 5 years.
WMATA Code of Ethics	Legal Counsel Division supports the District with detailed transactional review of the WMATA proposed code of ethics for its Board members.	Ongoing
Intellectual Property of the District	Legal Counsel Division supports the District by providing legal advice to the Counsel to the Mayor concerning the protection of the District's intellectual property, including review of proposed agreements or licenses for the use of such property.	Ongoing
DUI enforcement	MOU with USCP and PSA for technical support of USCP DUI cases	2013 and ongoing
Welfare and Tax prosecution	MOU with Dept. of Health and OTR respectively to fund dedicated prosecutor in each area	FY 14 to FY 15
Neighborhood Services	MOU with DCRA for dedicated prosecutor in NVS	FY 14 to FY 15
Litigation support	\$140,000, OCFO/ for litigation purposes including retention of experts and for trial.	All of the MOUs will be drafted to run from October 1, 2014 to September 30, 2015 (FY 2015).
Litigation support	\$100,000, DHCF/ for litigation purposes including retention of experts and for trial.	
Litigation support	\$150,000, OSSE/ for litigation purposes including retention of experts and for trial	
Tobacco settlement enforcement	The D.C. Tobacco Corporation, which represents the interests of bondholders in the District's securitized tobacco settlement payment stream, funds one AAG position to handle tobacco settlement enforcement work, helping to ensure continued tobacco settlement payments.	Oct. 2014 to Sept. 2015
DOH- Vital Records	Paternity Establishment – AOP's, Birth, & Death Certificates, EBRS & EVVE Systems Access	10/2014 to 9/2015
OCTO	IVR Maintenance and Support (Interactive Voice Response System)	10/2014 to 9/2015
DC Superior Court	Facilitate administration of the program, to assure optimum program results, and to address matters of common concern in the delivery of paternity establishment and child support services.	10/2009 to 9/2010 (Auto Renew)
MPD	Paternity Warrant Squad - Service of Process	10/2008 to 9/2009 (Auto Renew thereafter until terminated)


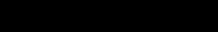

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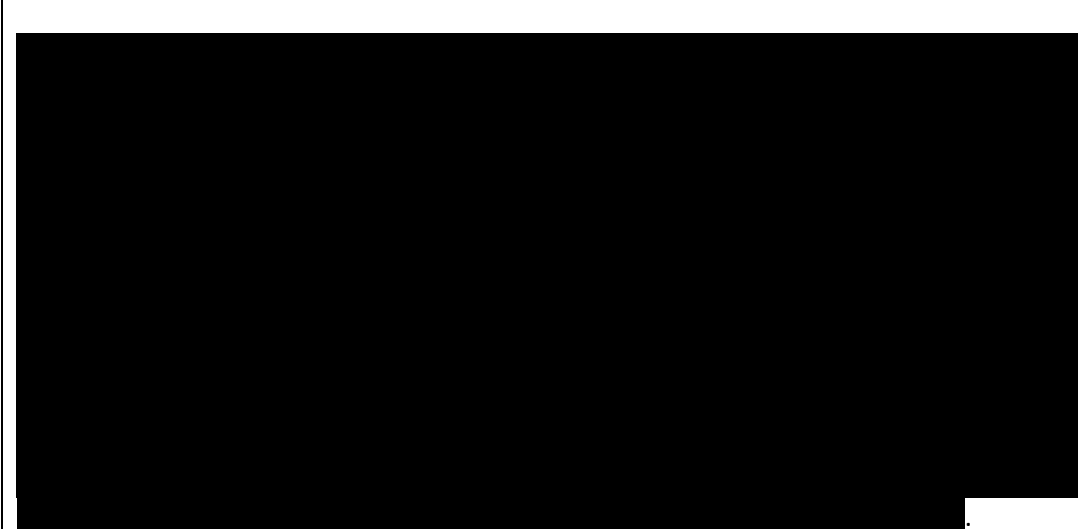

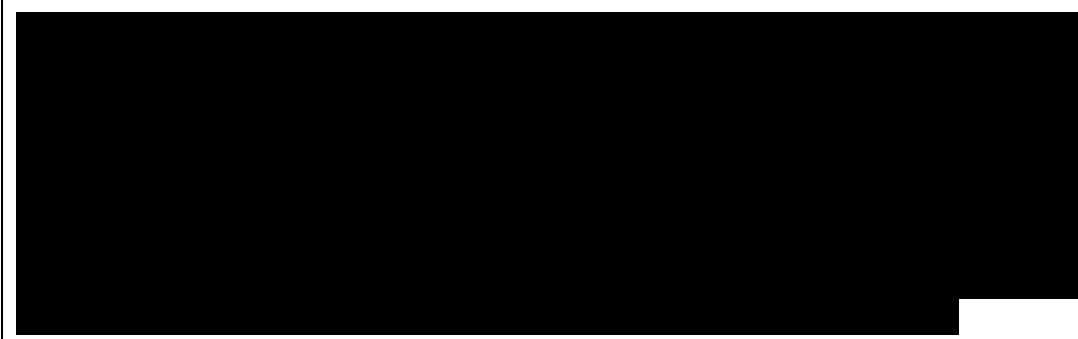

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Project Name	Brief Description
	

Consent Decree(s)

Project Name	Brief Description	Agreement Term
	