



## Department of Small and Local Business Development (DSLBD) – ENO

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Washington, DC 20001  
(202) 727-3900  
<http://dslbd.dc.gov/>

### Central Purpose

Support the growth, development, and retention of District based businesses and promote economic development throughout District's commercial corridors

### Key Facts

- 8 Agency Divisions
  - Director's Office
  - CBE Certification
  - CBE Compliance
  - CBE Opportunities
  - Neighborhood Revitalization
  - Trade and Export Promotion
  - Procurement Technical Assistance Center
  - Small Business Innovation and Research
- Agency Volume (annual)
  - 1200 Certified Business Enterprises
    - 95% small
    - 50% disadvantaged
    - 50% resident owned
    - 50% located in development zone
  - 250 Developer project monitored
  - 3,000 small business people trained annually
  - 10 Business Improvement Districts
  - 8 Main Streets Programs
  - 20 small business Export participants
  - 150 Training sessions annually
  - \$400 million Citywide expendable budget monitored for CBE spending

### Goals/Performance Measures

- Improve the business certification process, increase participation, and strengthen compliance and enforcement of the CBE program
  - # Certified Business Enterprises
  - # Certification Applications Received
  - # District Agencies monitored for Certified Small Business Enterprise (CSBE) compliance

- Average # business days for certification application determinations
- % certification applications processed within 45 business days
- # certification applications processed
- # spot checks conducted
- % District Agencies who met 50% CSBE set aside goal

- Assist small businesses with accessing capital, expanding business opportunities and training and education resources
  - # Small Business Trade Missions
  - # small business participants in training and education activities
  - # small businesses participating in international business matching activities
  - # DSLBD Clients obtaining HUB Zone and 8(a) certification
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  - # of small businesses receiving microloans
  - # participants in DC Food Incubators
- Extend economic development to District neighborhoods through commercial revitalization initiatives and programs.
  - # DC Main Street Organizations
  - # Business Improvement Districts (BIDs)
  - # Streetscape Loan applications received
  - # graffiti removed in commercial corridors
  - # trashbags collected in commercial corridors
  - # pounds Trash and Recyclables collected in commercial corridors

### Programs/Services

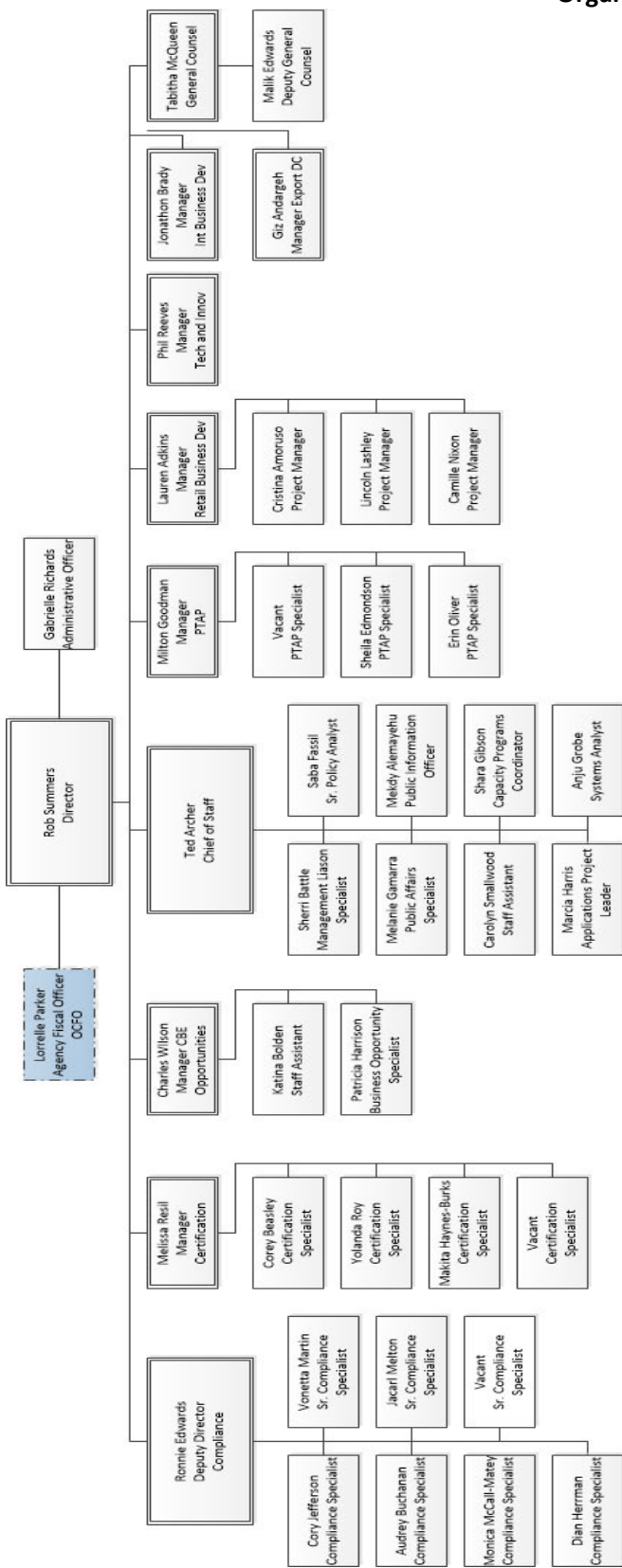
- CBE Certification - DSLBD certifies eligible local firms as 'CBEs' to take advantage of local procurement opportunities

- CBE Compliance – DSLBD monitors CBEs, Agencies, Contractor’s and Developers to ensure CBE requirements are met
- CBE Opportunities – DSLBD promotes opportunities to CBEs and provides services to help them stay prepared when they arise
- Neighborhood Revitalization – DSLBD manages neighborhood retail programs and corridor services such as DC Main Streets, Clean Teams, and Business Improvement Districts
- ExportDC – DSLBD promotes international business opportunities to local firms by leading targeted missions and connecting them to local and federal resources including, capital, and technical assistance.
- DC Procurement Technical Assistance Center – DSLBD provides technical assistance for local firms interested in contracting at the local, regional, federal, and private arenas.
- Small Business Innovation and Research – DSLBD provides technical assistance to help firms access federal grants and contracts to bring innovative ideas to market

**First Quarter CY2015 Hot Button Issue(s)**

- Implementation of the Small and Certified Business Enterprise Assistance Act of 2014. Bill became effective October 1, 2014.
  - Establishing standards and procedures for CBE compliance including guidance for:
    - DC agencies
    - CBEs
    - Developers
    - Contractors
    - Contracting Officers

### Organization Chart



Department of Small and Local Business Development

**Boards and Commissions relevant to the agency (if any)**

Board Name	Name of Chairperson	No. of Members
Tax Revision Commission	Anthony Williams	
Regulatory Reform Taskforce	David Goldblatt/Nick Majett	

**Budget FY2015**

Total Budget	\$ 9,345,947
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**No. of Employees**

Current No. of FTEs	40
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**Union Representation**

Union(s)	Union Representative	No. of Members
N/A		

**Facility Location(s)**

Facility Name / ID	Address	Zip Code	Ward	Main Phone No.
DSLBD Main Office	441 4th St NW, Suite 850N	20001	2	(202) 727-3900
Training Center	441 4th St NW, Suite 805S	20001	2	(202) 727-3900

**Key Projects/Initiatives**

Project/Initiative Name	Brief Description	Delivery Date
CBE Program Changes	Implement changes to CBE program prescribed in new legislation such as: <ul style="list-style-type: none"> <li>• CBE set aside amount raised to 250k</li> <li>• Recertification process changed to self-certification and will be valid for 3 years</li> <li>• New Equity and Development participation provisions</li> <li>• Developer Project Requirements for CBE participation</li> <li>• Notification process for CBE waiver requests</li> </ul>	September 2015
ExportDC	Expand Export DC trade mission series	September 2015
Neighborhood Retail	Feasibility assessment for GA Ave Main Street Program	September 2015
Small Biz Inclusion Center	Launch SBIC to include federal agencies, and nonprofits	January 2015

**Capital Program(s)**

Project Name	Budget ID	Funding Source	Project Budget	Current Balance	Delivery Date
N/A			\$	\$	

**Important/Significant Dates**

Event	Brief Description	Delivery Date
Small Biz Saturday	Small Biz Saturday November 9th, 2014	Nov 29, 2014

**Key Contracts**

Project Name	Vendor Name	Total Contract Value	Contract Term
Space Management Software	pending	\$ 18,000	Oct 2014 to Sept 2015
Document Digitization	pending	\$ 27,300	Oct 2014 to Sept 2015

**Key Agreement(s) / Memorandum(s) of Understanding**

Project Name	Brief Description	Agreement Term
CBE online maintenance	MOU with OCTO to maintain CBE online database	Oct 2014 to Sept 2015
File Servers	MOU with OCTO for DSLBD file servers	Oct 2014 to Sept 2015
Small Biz Inclusion Center MOUs	MOUs pending with DSLBD partners	Oct 2014 to Sept 2015

**Grant(s) Awarded (or Pending Award) to Agency**

Grant Name	Name of Grantor	Total Grant Amount	Current Grant Balance	Grant Expiration
State Trade and Export Promotion	US Small Business Administration	\$ 162,500	\$	Sept 2015
Federal and State Technology Partnership Program	US Small Business Administration	\$90,909.09	\$	Sept 2015
Procurement Technical Assistance Center	US Department of Defense	\$ 350,693	\$	Sept 2015

**Active Litigation(s)**

Project Name	Brief Description
N/A	

**Consent Decree(s)**

Project Name	Brief Description	Agreement Term
N/A	N/A	