



Department of Employment Services (DOES) – CFO

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Central Purpose

The Department of Employment Services (DOES) delivers comprehensive employment services to ensure a competitive workforce, full employment, life-long learning, economic stability and the highest quality of life for all District residents. DOES provides customers with a comprehensive menu of workforce development services funded through a combination of federal grants and local appropriations. In addition, DOES provides District youth with job training, academic enrichment, leadership, and employment opportunities through its year-round, summer youth, and Mayor's Youth Leadership Institute programs. The department also delivers income support services to unemployed or underemployed persons, as well as worker protection and dispute resolution services to workers and employers. These services are provided through the Offices of Unemployment Compensation, Workers' Compensation, Safety and Health, and Wage-Hour.

Key Facts

Under its current leadership, DOES has realized steady agency-wide growth in its programs and services supporting District residents. The implementation of tailor-made strategic plans and efforts intended to bolster DOES operations in support of its vision – to provide comprehensive employment services to ensure a competitive workforce, full employment, life-long learning, economic stability and the highest quality of life for all District residents – have proven to be comprehensive and successful. Over the past year, DOES has realized numerous key facts and accomplishments as follows:

- Resolution of the 47 Corrective Action Plan (CAP) Items cited by the U.S. Department of Labor (DOL);

- Certification of the American Job Center Southeast (ACJSE) by the Workforce Investment Council (WIC);
- Implementation of the Minimum Wage Amendment Act of 2013 (L20-0091);
- Implementation of the Earned Sick and Safe Leave Act of 2013;
- Implementation of the Wage Theft Prevention Act of 2014 (A20-426);
- Partnering with DCHR to plan and execute the June 2014 City-Wide Hiring Fair that hosted and served 11,400 job seeking District residents;
- Award of the District's Paid Leave Grant by the DOL-Employment and Training Administration (ETA); and
- Development of the Office of the State Superintendent of Education (OSSE) District Youth Re-Engagement Center (REC) housed at the DOES Headquarters.

Goals/Performance Measures

DOL requires that DOES' *Unemployment Insurance Program* must achieve acceptable levels of performance for the core measures below:

- First Payment Promptness $\geq 87\%$
- Nonmonetary Determination Time Lapse $\geq 80\%$ (combined score)
- Nonmonetary Determination Quality Separations and Non-separation $\geq 75\%$
- Detection of Overpayments $\geq 50\%$
- Lower Authority Appeals Quality $\geq 80\%$
- New Employer Status Determinations Time Lapse $\geq 70\%$
- Tax Quality - no more than 3 tax functions failing TPS in a year

DOES must accomplish *Workforce Investment Act and Wagner-Peyser Program* performance goals for PY2014 (July 1, 2014 – June 30, 2015). To successfully

pass each measure, the agency must achieve at least 80% of the below negotiated performance goals with DOL:

- Adult
 - Entered Employment Rate 62%
 - Retention Rate 79%
 - Average Earnings \$13,550
- Dislocated Worker
 - Entered Employment Rate 63%
 - Retention Rate 84%
 - Average Earnings \$17,750
- Youth
 - Literacy/Numeracy 58%
 - Attainment of Degree or Certificate 34%
 - Placement in Employment or Education 64%
- Wagner Peyser
 - Entered Employment Rate 56%
 - Retention Rate 79%
 - Average Earnings \$18,000

DOES has made tremendous gains in accomplishing established goals and performance measures as demonstrated in during its FY2014 *Key Performance Indicators* (KPI) governed by the District. DOES' KPI programs (Agency Management, Labor Standards, Workforce Development, and Unemployment Insurance) have each received a grade of "B – Good" or better for FY2014 in the measures noted below:

- Agency Management
 - Agency-wide cost savings; and
 - Mandatory agency-wide staff trainings.
- Labor Standards
 - % of back wages collected from employers on valid wage & hour complaints; and
 - % of Workers' Compensation formal hearings resolved within 120 working days.
- Workforce Development (WD)
 - No. of adult participants completing WD training programs;
 - No. of Summer Youth Employment Program youth participants referred to summer jobs;
 - District's unemployment rate as reported by DOL Bureau of Labor Statistics (not seasonally adjusted);
 - Job growth per year in the District;

- % of District residents filling new available positions (One City Action Plan Indicator 1D);
- % of young adults (ages 20- 24) who are employed (One City Action Plan Indicator 2C);
- No. of long-term unemployed residents that obtained jobs through OJT initiative (One City Action Plan Indicator 2.3.6);
- Private sector's participation in the District's economy (One City Action Plan Indicator 1B);
- No. of Work Opportunity Tax Credits processed; and
- No. of customers visiting American Job Centers (AJCs).
- Unemployment Insurance (UI)
 - % of all 1st UI payments made to eligible claimants within first 14 days;
 - District's reemployment rate as reported by DOL; and
 - % of new UI status determinations made within first 90 days.

Programs/Services

- **Office of the General Counsel (OGC)** - provides comprehensive legal advice to the Office of the Director and all programs within DOES. More specifically, OGC reviews Memoranda of Understanding or Agreements, personnel actions, grants, correspondence and other documents for legal sufficiency. OGC works with the programs to draft proposed legislation, regulations, policies and standard operating procedures. In addition, OGC represents DOES before administrative tribunals, such as the Office of Administrative Hearings, Office of Employee Appeals and Office of Human Rights. OGC has 3 employees, General Counsel, Assistant General Counsel and Administrative Assistant.

The *Workforce Development Bureau* provides administrative oversight, planning, and policy development for the following programs:

- **American Job Centers-** the American Job Center offers job-seekers, students, businesses and career professionals access to a comprehensive array of employment-related services and tools in one convenient location. Through the District's

American Job Center, residents can utilize resources such as career counseling, career planning, resume assistance, direct job placement, classroom and on-the-job-training, information about local and national labor markets, unemployment compensation and much more. The Department of Employment Services, supported with resources from the District government and the US Department of Labor, operates the centers that are strategically located and accessible throughout the District.

- **Apprenticeship Information and Training-** Apprenticeships combine on-the-job training with classroom instruction, teaching workers the practical and theoretical aspects of highly skilled occupations. Apprenticeship programs are sponsored by employers, labor groups and employer associations. The Office of Apprenticeship, Information and Training (OAIT) registers apprentices and apprenticeship programs as well as safeguards the well-being of apprentices, guarantees the quality of programs, ensures equal access to apprentices, and provides integrated employment and training information to sponsors, employers and trainers. OAIT also staffs the District of Columbia Apprenticeship Council.
- **First Source Employment Program-** the First Source Employment Program has been an important part of the District of Columbia's strategy to reduce unemployment in the city. The program ensures that city residents are given priority for new jobs created by municipal financing and development programs. Under the law, 51% of all new hires on any government-assisted project or contract between \$300,000 and \$5,000,000 must be District residents. Every First Source hire begins with a formal written agreement between the employer (contractor or subcontractor) and DOES. The first agreement is that the employer will "use DOES as its first source for the recruitment, referral and placement of employees." The agreement spells out other specifics required under the District's original First Source law and its amendments.
- **Office of Youth Programs-** the Office of Youth Programs (OYP) develops and administers workforce development programs for District youth ages 14-24. OYP provides occupational skills training, work experience, academic enrichment and life skills training to facilitate the development of work habits and skills that are essential for success in the workplace. Programs administered by OYP include: Grow Your Own (GYO) Program, In-School Program, Mayor's Youth Leadership Institute, One City High School Internship Program, Out-of-School Program, Pathways for Young Adults, Summer Youth Employment Program, and the Youth Connection Center.
- **Project Empowerment-** Project Empowerment is a transitional employment program that provides job readiness training, work experience, and job search assistance to District residents who face multiple barriers to employment. Participants attend an intensive, three-week training course and upon completion have the opportunity to be placed in subsidized employment for up to six months. In addition to job readiness training and job search assistance, Project Empowerment provides supportive services such as adult basic education, job coaching and occupational skills training. The goal of Project Empowerment is for participants to secure permanent, unsubsidized employment.
- **Senior Community Service Employment (SCSEP) -** The SCSEP offers subsidized skills training and job placement assistance to disadvantaged District residents ages 55 years and older. The program tailors recruitment, training and employment strategies to help place seniors with host agencies for training and employment in growth industries. SCSEP aims to strengthen host agencies' responsibility to provide sufficient skills training and professional development that will lead to employment; and to actively engage and coordinate with employers in the transition of participants into unsubsidized employment, secure permanent unsubsidized employment. The SCSEP also provides job-matching assistance to

employers who are interested in hiring qualified, trained mature workers and no-cost community service assistance to government or non-profit agencies that host SCSEP trainees.

- **Office of Unemployment Compensation-** Unemployment Insurance is a program operated by the District of Columbia to pay benefits to workers who are unemployed through no fault of their own, who are ready, willing, and able to work, and who are otherwise eligible for benefits. The intent of the program is to reduce the financial burden of joblessness, while allowing individuals an opportunity to deliberately search for employment that matches their skills, training, and prior earning capability. It is financed through taxes paid by employers doing business in the District of Columbia; no deductions are taken from a worker's paycheck.

The *Labor Standards Bureau* ensures the administration of five comprehensive programs that, pursuant to local and federal laws, protect and serve workers at their place of employment. The mission of the Labor Standards Bureau is fulfilled by coordinating the planning, development and administration of the following five distinct operational components:

- **Office of Workers' Compensation (OWC)** - The Workers' Compensation Program processes claims and monitors the payment of benefits to injured private-sector employees in the District of Columbia. Disputes between claimants and employers (or their insurance carriers) are mediated and employers are monitored to ensure compliance with insurance coverage requirements. The program administers the special/second injury fund, which provides benefits in cases of uninsured employers or in instances where an injury combines with a pre-existing disability to cause a substantially greater disability. Also, the program approves lump-sum settlements, assesses penalties and fines for non-compliance with the law and monitors vocational rehabilitation.
- **Office of Hearings and Adjudication (OHA)** - The Administrative Hearings Division (AHD) conducts formal administrative hearings under two workers' compensation benefit programs; *Private Sector and Public Sector*.
- **Compensation Review Board (CRB)** - The CRB provides administrative appellate review of Compensation Orders and other final Orders from the Administrative Hearings Division (AHD) and the Office of Workers' Compensation (OWC). The CRB is comprised of a Chief Administrative Appeals Judge and four Administrative Appeals Judges. A Review Panel, consisting of three members of the CRB provides administrative appellate review of Compensation Orders and other final Orders from AHD and OWC. Decisions issued by the CRB are formally published.
- **Office of Occupational Safety and Health (OSH)** - The OSH provides onsite consultation services to private-sector employers in the District of Columbia. OSH assists employers in establishing and maintaining a safety and health management program that ensures, to the maximum extent possible, a safe, healthful work environment for employees. OSH provides the following free services:
 - Voluntary safety and health consultation visits;
 - Worksite surveys in accordance with US Occupational Safety and Health Administration (OSHA) standards;
 - Technical and educational assistance/training to employees and employers; and
 - Recommendations and follow-up visits for corrective action to abate detected hazards
- **Office of Wage and Hour (OWH)** - The OWH involves administering the wage laws of the District of Columbia. The program enforces the District's wage-hour laws for the benefit of private sector employees, ensuring that private sector employees are paid at least the mandated minimum wage, overtime (when required), and all earned and promised wages. The wage-hour laws include: DC Wage Payment and Collection, DC

Minimum Wage Act, DC Living Wage Act, and DC Accrued Sick and Safe Leave Act.

The Department of Employment Services (DOES) offers a variety of services to help businesses in the District of Columbia thrive. DOES administers the following programs:

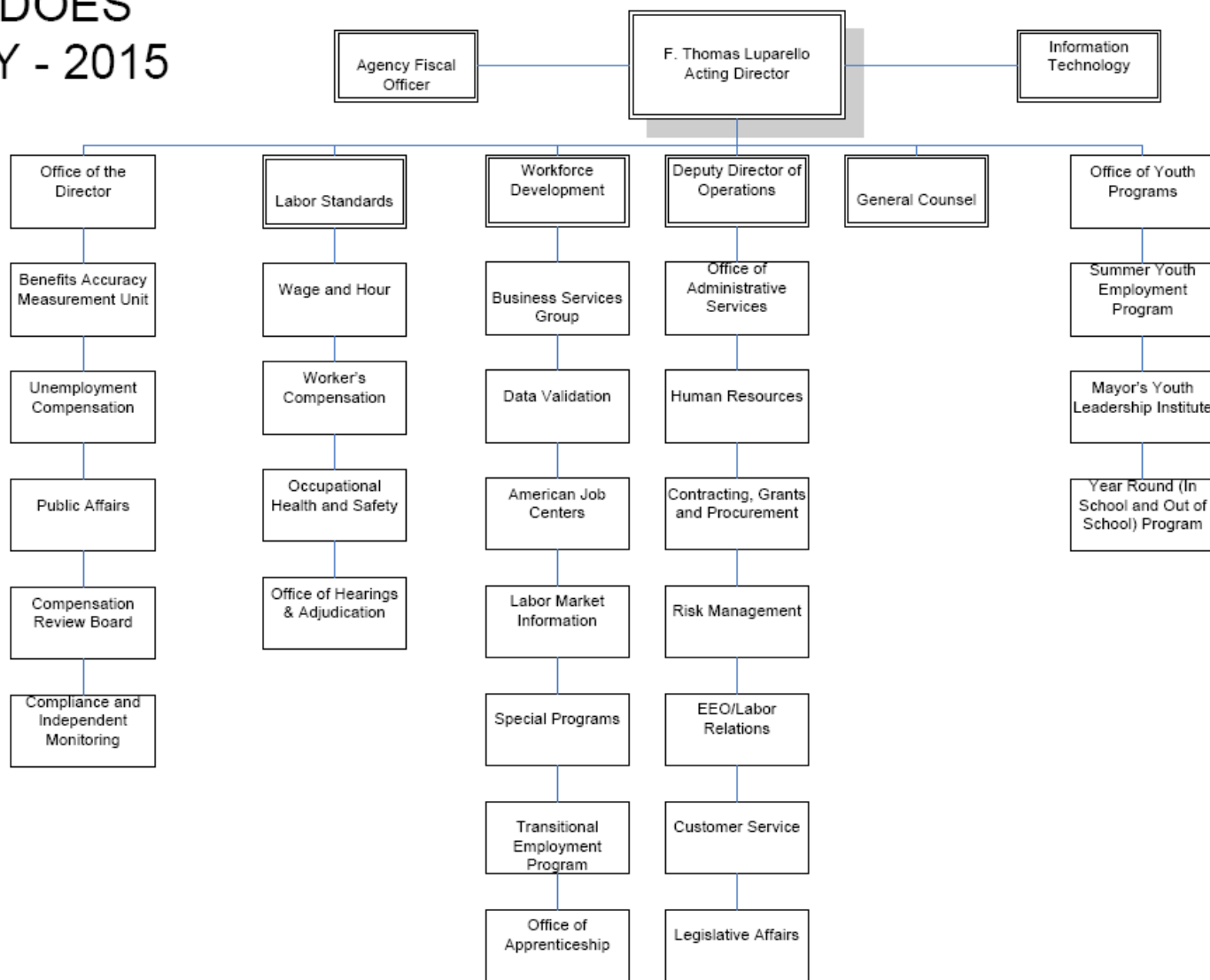
- **Rapid Response-** the Rapid Response (RR) team responds to employer notices of pending layoffs and business closings within 48 hours of receipt of the impending closure or layoff to discuss the RR event. The delivery of services is timed to take place before the workers are dispersed so reemployment activities may begin prior to the issuance of separation notices. The RR team is comprised of a Rapid Response Coordinator, an American Job Center representative, an Unemployment Insurance representative and a Trade Adjustment Assistance representative.
- **Veterans-** DOES offers veterans a wide variety of job search and training services. Special veterans' representatives are employed at most American Job Centers, where case managers ensure complete services for veterans, especially those who are disabled. Specialized federal services such as the Vocational Rehabilitation & Employment (VR&E) program are also available to eligible veterans. Veteran benefits include registration at an American Job Center; assessment of individual interest, skills and abilities, as well as counseling, to assist with an effective job search; follow-up services; assistance in securing medical services or counseling; and priority status accorded to all veterans for all employment services.
- **Job Bank Services-** Job Bank is a component of the city's DC Networks system, a computerized national labor exchange network. The system is designed to match employers with job seekers. Any employer, both local and national, can use the Job Bank to place job orders and search for applicants by skill-set or position. The Job Bank Unit provides guidance, training and technical assistance to employers who are seeking to post job openings, identify potential employees, research current and local job market data and effect hiring incentives.
- **The Employer Self Service Portal (ESSP) -** ESSP is an online system designed to help employers and agents file unemployment insurance wage reports and pay unemployment insurance taxes. This new system will offer employers immediate account accessibility and it will provide a streamlined business process for employers and agents.
- **DC Re-engagement Center (REC):** As the District continues its efforts to ensure that all students within its pre-K-12 system receive a quality education, it is critical that students who have dropped out also have solid on-ramps to reconnect back to education options that will prepare them for successful adulthood. The Re-engagement Center serves as a "single-door" through which youth (ages 16-24) who have dropped out can reconnect back to educational options and other critical services to support their attainment of a high school diploma or GED. The Office of the State Superintendent of Education is spearheading this effort with strong support from the Office of the Deputy Mayor for Education, the Department of Employment Services, other key partner agencies, Raise DC's Disconnected Youth Change Network, schools, and community-based organizations. Core activities will include:
 - Conducting targeted outreach to a defined list of dropouts, as well as engaging walk-ins and referrals;
 - Assessing academic status and non-academic needs of youth and using this information to help them develop individualized education plans;
 - Identifying good-fit educational options;
 - Supporting the re-enrollment process (e.g. collecting required documents, accompanying youth on site visits, connecting to resources that will address reconnection barriers); and
 - Providing ongoing support for at least one year once re-enrolled.

First Quarter CY2015 Hot Button Issue(s)

- On the Job Training (OJT) – The OJT program, which launches the first quarter of 2015, provides an opportunity for unemployed persons to re-enter the workforce. It offers businesses an incentive to train and hire participants in a full-time skilled or semi-skilled occupation.
- Office of Apprenticeship, Information & Training –
 - Implementation of the new District of Columbia Apprenticeship Council Rules and Regulations
 - Full implementation and utilization of the LCP Tracker System
 - Creating apprenticeship opportunities outside of the construction field (i.e. - PEPCO, Washington Gas, Big Box Retail Stores and Groceries Store)
- Project Empowerment Program – Effective with the cohort that began on October 13th, 2014, Project Empowerment participants began to earn an hourly “training wage” of \$8.50 per hour as opposed to the District’s minimum wage of \$9.50 per hour. It was determined that continuing to pay participants the District minimum wage would serve as a significant deterrent for them to obtain permanent, unsubsidized employment outside of DC. By paying an amount that closely mirrors (but still exceeds) other minimum wages in the region, participants will have more room for fiscal growth upon obtaining unsubsidized employment. Please note that participants who enrolled in Project Empowerment prior to October 13th, 2014 will continue to receive the District minimum wage for the duration of their enrollment in Project Empowerment.
- First Source – Semiannual report due in January 2015
- Office of Wage and Hour (OWH) – Enforcement of newly enacted wage-hour laws administered by OWH. Compliance efforts and associated penalties involving minimum wage payments (specifically restaurant and hotel workers); living wage (health workers); and the Accrued Sick and Safe Leave Act of 2008, amended February 22, 2014 (all employees) will be of particular concern.
- Office of Special Programs – The Memorandum of Understanding for the FEMS Cadet Program was not renewed for FY2015. Though considered a successful program, the FEMS Cadet Program voluntarily declined renewal.
- Workforce Development – On July 1, 2015, the Workforce Innovation and Opportunity Act (WIOA) will take effect. The Act is designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy. WIOA authorizes key employment and training programs and the American Job Center (referred to as One-Stop Center in the law) service delivery system to help workers acquire the tools and skills they need to be successful and to connect employers to the skilled workers they need. WIOA aligns the “core” programs to provide coordinated, comprehensive services. WIOA supersedes the Workforce Investment Act of 1998 and amends the Adult Education and Family Literacy Act, the Wagner-Peyser Act, and the Rehabilitation Act of 1973.

Organization Chart

DOES
FY - 2015



Boards and Commissions relevant to the agency (if any)

Board Name	Name of Chairperson	No. of Members
Apprenticeship Council	Fredrick Howell	11 (including 1 vacancy)

Budget FY2015

Total Budget	\$ 150,765,308.22
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No. of Employees

Current No. of FTEs	564
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Union Representation

Union(s)	Union Representative	No. of Members
American Federation of Government Employees (AFGE)		306

Facility Location(s)

Facility Name / ID	Address	Zip Code	Ward	Main Phone No.
DOES Headquarters	4058 Minnesota Avenue, NE	20019	7	(202) 724-7000
American Job Center – Headquarters	4058 Minnesota Avenue, NE	20019	7	(202) 724-2337
American Job Center – Northwest Frank D. Reeves Municipal Center	2000 14th and U Streets, NW, 3rd Floor	20009	1	(202) 442-4577
American Job Center – Northeast CCDC – Bertie Backus Campus	5171 South Dakota Avenue, NE, 2nd Floor	20017	5	(202) 576-3092
American Job Center – Southeast	3720 Martin Luther King, Jr. Avenue, SE	20032	8	(202) 741- 7747
US Veterans Affairs (Veterans only) <i>*This office is managed by the Department of Labor</i>	1722 I Street, NW, 2 nd Floor	20006	2	(202) 530-9379

Key Projects/Initiatives

Project/Initiative Name	Brief Description	Delivery Date
One City Fellows Program	The goal of the program is to identify, train, and place unemployed and underemployed DC residents within DC Government agencies performing work that would otherwise be conducted by contractors.	July 2013 to Current
First Source - external collaboration	The First Source program is working closely with all contracting agencies to ensure the standard operating procedures and First Source agreements abide with the First Source Law. The program is working with all contracting agencies to provide training or re-training on the agreements to improve monitoring, recruitment, referral, and reporting requirements.	September 2014

Project/Initiative Name	Brief Description	Delivery Date
Retention Incentives for Project Empowerment program participants	The establishment of a bonus incentives plan for Project Empowerment participants serves dual purposes. First, it will promote long-term economic self-sufficiency. Secondly, it will assist in closely monitoring the progress of participants on a monthly basis. Participants who obtain their own employment, and/or achieve 30-day, 90-day, 180-day and one year job retention benchmarks are eligible to receive a bonus incentive upon submission of paystubs.	October 2014
Center for Construction Careers	As part of the <i>forWARD 8</i> initiative, this project was created to fund a series of innovative projects stemming from the priorities of residents expressed at the 2011 Ward 8 Community Summits. The Center for Construction Careers is a career training initiative with a focus to educate, train and place Ward 8 residents in skilled construction jobs. Services include Pre-Apprenticeship training with local construction companies and access to all programs within the Southeast American Job Center. The program will incorporate a construction portal which provide web content that is construction industry-specific, allowing Ward 8 job seekers to post resumes and search for DC construction-related jobs (both external and internal), and also enabling employers to post jobs and search for qualified candidates to work in the industry. This portal is an enhancement of DOES's existing DCNetworks database.	October 2014 (Pre-Apprenticeship Program only)
Additional Occupational Skills Training for Returning Citizens	Project Empowerment recognizes that many of the region's professions that are in high demand are not feasible options for returning citizens. The presence of a criminal record often disqualifies participants from positions in such technical fields as information technology, and therefore providing training in that field is ineffectual. In order to increase the employability of returning citizens in the program, Project Empowerment will explore training opportunities in industries that have a higher likelihood of employing returning citizens and allow returning citizens to apply for much-needed certifications. With the assistance of the University of the District of Columbia, the Workforce Investment Council and local training dollars, Project Empowerment will be able to provide participants with training opportunities that yield a high probability of permanent employment following successful completion of training.	November 2014
UI Benefits Work Search Verification Unit Establishment	Supplemental Budget Request 13-14 funds awarded to The District will be used for the purposes of staffing a Work Search Verification Unit within the UI Benefits Division. This unit will address work search verification issues prior to the issuance of benefit payments in an effort to significantly impact The District's improper payment rate.	November 2014

Project/Initiative Name	Brief Description	Delivery Date
Compensation and Classification Reform Project	The purpose of the Classification and Compensation Reform Project is to replace the District government's current job classification and compensation system with a new and modern system that supports the District's strategic goal to recruit, manage and retain a well-qualified and diverse workforce	November 2014
UI Production & Performance Dashboard	The dashboard will allow UI Supervisory staff to track trends, establish internal benchmarks, analyze volumes, and forecast performance based on historical data. This tool will provide data for greater visibility into UI operational performance and present acceptable levels of performance and other key performance indicators, measures, and benchmarks necessary to make informed business decisions. This is a vital part of the District's performance improvement process.	December 2014
UI Benefits Expanded Initial Claim Application & Expanded Continued Claim Form	The existing initial claim application for UI Benefits has been expanded to capture more detailed prior employment and separation information as well as other relevant data impacting eligibility at the outset of the claim filing process. The expanded continued claim form will capture more detailed claimant information in the claim certification process, including comprehensive work search data.	December 2014
Workers Compensation Assessments	The Workers' Compensation Fund provides for payment of all personal and non-personal service costs associate with the Office of Workers' Compensation, Administrative Hearings Division and Compensation Review Board. The fund is derived through an annual pro-rata share assessment of self-insured employers and insurance carriers. The fluctuation in the annual assessment amount requires stabilization.	April 2015
Economic Impact Analysis of Training Programs in DC (Workforce Information Grant requirement)	The main objective is to analyze program effectiveness by comparing individuals participating in Training Program (treatment group) to a comparison group of individuals that has similar characteristics but did not receive services during a specified period (treatment period).	June 2015
Unemployment Insurance Benefits Exhaustee Survey (Workforce Information Grant requirement)	The major objective of this research is to determine through the survey the main causes of the excess number of Unemployment Insurance (UI) benefit exhaustees. This research will also permit DOES to implement policies and / or measures that would reduce the District's exhaustion rate, and assist claimants in returning to work more rapidly.	June 2015
Digitization of Records	The office functionalities of the Workers' Compensation Program, Administrative Hearings Division and the Compensation Review Board require automation. During FY2015, case records will be digitized and indexed as the first step in developing a fully automated case management system.	December 2015

Project/Initiative Name	Brief Description	Delivery Date
Paid Leave Grant	The Paid Leave Grant is a feasibility study to support the development or implementation of paid family and medical leave programs. This was awarded to the District of Columbia from the Department of Labor's Women's Bureau in partnership with the Employment and Training Administration.	FY 2015
Adult Training RFA	The goal of the Adult Training Program is to accelerate the ability of District residents to earn nationally recognized credentials and college credits. Successful implementation will be done by implementing a variety of occupational programs and/or postsecondary education classes.	FY 2015
Department of Corrections (DOC) Training Program	Project Empowerment will offer Job Readiness Training to residents who are within six months of their release dates from DC Jail as a means to begin the process of reintegration. Upon their release, graduates of job readiness training will be eligible for all components of Project Empowerment, including work experience and on-the-job training. This partnership with the DOC is an additional measure of outreach needed to ensure members of the reentry community are well-informed of the services available to them.	Start date TBD upon establishment of an MOU

Capital Project(s)

Project Name	Budget ID	Funding Source	Project Budget	Current Balance	Delivery Date
Employer Self-Service Portal	UIPIP2	STIMOD	\$ 982,000	\$ 192,000	October 2014
DOL CRC Web-based Language Compliance	UIM02C	GO Bond Financing	\$ 600,000	\$ 600,000	August 2015
FileNet Paygo	FILENC	Project funding depends on Council's approval	Requested: \$ 600,000	Requested: \$ 600,000	September 2015
Construction Equipment Simulator Paygo	HESIMC	Project funding depends on Council's approval.	Requested: \$ 602,800	Requested: \$ 602,800	September 2015
Tax Phase A: Wage and Payment Accounting	UIM02C	GO Bond Financing	\$ 2,100,000	\$ 2,100,000	September 2015
Benefit Phase A: Claimant Self-Service Portal, incl. Language Compliance	UIM02C	GO Bond Financing	\$ 4,200,000	\$ 4,200,000	December 2015

Project Name	Budget ID	Funding Source	Project Budget	Current Balance	Delivery Date
Tax Phase B: Billing, Rating, & Collections	UIM02C	GO Bond Financing	\$ 2,100,000	\$ 2,100,000	February 2016
UI Modernization	UIM02C	GO Bond-0300 Federal-0350	\$ 18,000,000.00	\$ 18,000,000	September 2016

Important/Significant Dates

Event	Brief Description	Delivery Date
State meetings with the DOL	Regional Leadership meets with state leaders in Philadelphia for hot topics and issue discussions.	Quarterly
Unemployment Insurance program corrective action plan (CAP) updates to DOL	The District provides quarterly updates to DOL on the status of existing CAPs based on performance during the preceding quarter and progress made towards the completion/implementation of milestones established in the FY 2015/2016 SQSP.	Quarterly
Summer Youth Employment Program (SYEP) Youth and Employer Application Launch	Youth and employers will have access to initiate their application for the upcoming SYEP	Soft Launch: November 2014 Official Launch: January 2015
Occupational Safety and Health, Consultation Annual Project Report (CAPR)	Submitted to DOL/Occupational Safety and Health Administration (OSHA), the report provides an annual review/evaluation of performance in the District of Columbia 21(d) Consultation Program.	January 2015
First Source Semi-Annual Report	The report of First Source compliance to the Council of the District of Columbia includes aggregate data resulting from First Source Employment Agreements; total number of First Source agreements received; number of job openings listed with DOES; total number of individuals hired; number and percentage of District residents hired.	January 2015 and July 2015
Workers' Compensation Reports due to Council	Workers' Compensation has various reports due to Council: <ul style="list-style-type: none"> • Annual Report, delivery date February 2015 • Annual Anti-Fraud Report, delivery date March 2015 • Semi-Annual Compliance Report, delivery date March 2015 and September 2015 • Special Fund Audit and Administration Fund Audit, delivery date March 2015 	February 2015
2015 SYEP Start Date	Marks the official first day of the 2015 SYEP. Tentative dates are June 29, 2015 through August 7, 2015.	June 2015
Annual Status Report of the Unemployment Trust Fund	The Mayor shall submit to Council a report an annual status report on the Fund. The report shall include information on (a) the computation of the employer tax rate to be used for forth-coming calendar year (b) a review of the prior 2 years and the current year, a forecast of the solvency of the Fund based on provisions of § 51-103(c)(4)(B)(ii) for the next 5 years, and the statistical and economic assumptions upon which the forecast is based.	October 2015
Unemployment Insurance Report on Sufficient UI Reserves	The Mayor shall submit to Council a report designed to provide sufficient reserves in the Fund on December 30 of each year to meet unemployment benefit payments for the forthcoming calendar year	December 2015

Key Contracts

Project Name	Vendor Name	Total Contract Value	Contract Term
ICIS	HCL America	\$ 346,935	November 2013 to November 2014
Document Scanning	Novitex	\$ 367,731	October 2014 to December 2014
Advertising Posters	CBS Outdoors	\$ 195,000	November 2013 to November 2014
Construction Industry Portal	GeoGraphic Solutions	\$ 178,500	September 2014 to September 2015
Heavy Equipment Simulators	Stockbridge Consulting	\$ 490,200	August 2014 to August 2015
Youth Global Education	Global Kidds, Inc.	\$ 97,002	October 2014 to September 2015
District On-Line Compensation System	On-Point Technologies, Inc.	\$ 4,264,690	August 2014 to August 2015
Districts Automated Tax System	Northrop Grumman	\$ 999,500	October 2014 to September 2015
VOS Job Spidered Web Hosting	Geographic Solutions	\$ 999,937	August 2014 to August 2015
BARTS Upgrade	On-Point Technologies	\$ 900,000	July 2014 to July 2015
BARTS Add-On Modules	On-Point Technologies	\$ 500,000	September 2014 to September 2015
ICON	On-Point Technologies	\$ 144,000	August 2014 to August 2015
ICC	On-Point Technologies	\$ 250,000	September 2014 to September 2015
OWC FILENET	HCL America	\$ 759,000	February 2014 to February 2015
Interactive Voice Response	Enghouse	\$ 95,000	October 2014 to October 2015
Syntellect Voice Platform Upgrade	Enghouse	\$ 143,541	July 2014 to July 2015
LP Tracker	Stockbridge	\$ 95,950	August 2014 to August 2015
ESSP Portal	Sagitec	\$ 989,550	April 2014 to April 2015
Asset Management Svcs	Winvale Group LLC	\$ 126,004	January 2014 to January 2015
ESSP Helpdesk	Sagitec	\$ 127,000	October 2014 to January 2015
Space Reallocation (Furniture)	Atlanta Cargo and Randall Business Group	\$ 572,419	September 2014 to September 2015
Db Protection	Compass Solutions	\$ 44,000	July 2014 to July 2015
IBM Filenet Licenses	Analytica	\$ 416,706	June 2014 to June 2015
Dell Optiplex Computers	Dell	\$ 282,058	July 2014 to July 2015

Key Agreement(s) / Memorandum(s) of Understanding

Project Name	Brief Description	Agreement Term
DC Department of Court Services and Offender Supervision (CSOSA)	CSOSA delivers the DOES Project Empowerment Program to up to 100 offenders supervised by CSOSA on probation, parole, or supervised release	September 2014 to September 2015
DC Department of Motor Vehicles (DMV)	DOES and DMV agree to work together to establish a process to assist Project Empowerment participants with obtaining DMV related services	October 2014 to September 2015

DC Metropolitan Police Department (MPD)	DOES has requested the services of MPD to facilitate the completion of local and national background checks for program participants	October 2014 to September 2015
DC Office of Planning (OP)	The program addressed in this MOU will result in a construction training initiative called the Center for Construction careers which will serve to training and place Ward residents in construction careers, including leveraging the large number of construction jobs that will be created by the infrastructure investments at the St. Elizabeth's East Campus.	June 2014 to December 2014
DC Department of Human Resources (DCHR)	Establishes the One City Fellows Program to identify, train, and place unemployed and underemployed DC residents within DC Government agencies performing work that would otherwise be conducted by contractors.	May 2014 to September 2015
Office of Youth Programs (OYP)	OYP has a number of MOU's for the implementation of the Summer Youth Employment Program. These agreements include: Commission on the Arts and Humanities, Department of the Environment, Department of General Services, Department of Human Resources, Department of Parks and Recreation, Office of Latino Affairs, Department of Insurance Securities and Banking (DISB), and ServeDC (the Mayor's Office of Volunteerism)	December 2014 to September 2015
Office of Chief Technology Officer (OCTO)	DOES has requested Software Quality Assurance (SQA) services for applications developed by DOES Office of Information Technology (OIT) for FY 2015. The SQA Team will verify and test the applications based on OCTO's standards as well as requirement and test documents provided by the DOES OIT Team.	October 2014 to September 2015

Grant(s) Awarded (or Pending Award) to Agency

Grant Name	Name of Grantor	Total Grant Amount	Current Grant Balance	Grant Expiration
EOM-DMPED-WIC-012-001 - Opt-Yr. 1	YWCA	\$ 150,000.00	\$ 78,200	November 2014
EOM-DMPED-WIC-012-002 - Opt-Yr. 1	Covenant House	\$ 325,000.00	\$ 180,808.71	November 2014
EOM-DMPED-WIC-012-004 - Opt-Yr. 1	Latin American Youth Center, Inc. (LAYC)	\$ 289,393.00	\$ 142,599.89	November 2014
EOM-DMPED-WIC-012-005 - Opt-Yr. 1	Covenant House (GED)	\$ 260,000.00	\$ 132,817.03	November 2014
Youth Tech 2013-Opt-Yr 1	United Planning Organization	\$ 615,701.00	\$ 615,701	September 2015

Grant Name	Name of Grantor	Total Grant Amount	Current Grant Balance	Grant Expiration
Youth Tech 2013-Opt-Yr. 1	Opportunity Industrialization Center	\$ 435,786.00	\$ 435,786	September 2015
Youth Tech 2014-Base	United Planning Organization	\$ 610,055.47	\$ 428,758.05	May 2015
WIC- In-School Youth 2013 - Opt-Yr. 1	Latin American Youth Center, Inc. (LAYC)	\$ 219,226.00	\$ 219,226	June 2015
WIC- In-School Youth 2013 - Opt-Yr. 1	Opportunities Industrialization Center of DC (OIC)	\$ 145,800.00	\$ 145,800	June 2015
WIC- In-School Youth 2013 - Opt-Yr. 1	Sasha Bruce Youth Work, Inc.	\$ 167,597.00	\$ 167,597	June 2015
WIC- In-School Youth 2013 - Opt-Yr. 1	Urban Alliance	\$ 245,000.00	\$ 245,000	June 2015
Summer Youth Employment Program (SYEP)	Pending	\$ 600,000.00	\$ 600,000	Pending
Youth Med 2015	Pending	\$ 1,000,000.00	\$ 1,000,000	Pending
Youth Care 2015	Pending	\$ 500,000.00	\$ 500,000	Pending
DC Youth Earn & Learn Program (YEALP)	Pending	\$ 2,000,000.00	\$ 2,500,000	Pending
DC High School Internship Program (HSIP)	Pending	\$ 840,000.00	\$ 840,000	Pending
DC Youth Workforce Arts Program (YWAP)	Pending	\$ 1,000,000.00	\$ 1,000,000	Pending
Adult Training Program 2015	Pending	\$ 4,000,000.00	\$ 4,000,000	Pending
On The Job Training Program	Pending	\$ 500,000.00	\$ 500,000	Pending

Active Litigation(s)

Project Name	Brief Description
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

Consent Decree(s)

Project Name	Brief Description	Agreement Term

N/A		
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