



DC Mayor's Office on Asian
and Pacific Islander Affairs

Office on Asian and Pacific Islander Affairs (OAPIA) – APO

Soohyun “Julie” Koo, Director
441 4th St. NW, 721N
Washington, DC 20001
(202) 727-3120
<http://apia.dc.gov/>

Central Purpose

- The Mayor’s Office on Asian and Pacific Islander Affairs’ (OAPIA) mission is to improve the quality of life for District Asian Americans and Pacific Islanders (AAPI) through advocacy and engagement.
- OAPIA provides a diverse range of services that are critical to ensuring the District delivers equal access to its programs and services for District AAPI residents and merchants. OAPIA serves as the primary access point for AAPI residents and merchants with language and cultural barriers and also serves as primary liaison to engage AAPI residents to participate in the community as a whole, both economically and socially.

Key Facts

[Note: data obtained from the 2013 American Community Survey 3-year estimates]

- Asian American population: 29,244 (4.6% of total District population)
- Largest ethnic groups: Asian Indian, Chinese, Korean, Filipino, and Vietnamese
- 1 in 5 Asian Americans are limited English proficient
- Median age is 32 for Asian Americans
- 75% of Asian Americans have a bachelor’s degree or higher
- 60% of Asian Americans are foreign born
- 8.1% of Asian Americans have no health insurance coverage
- The poverty rate for Asian American individuals is 14%

Goals/Performance Measures

Goals:

- Ensure AAPI community’s access to District government services by providing expanded outreach efforts, advocacy, and problem-solving services.

- Ensure capacity of District agencies to deliver culturally and linguistically competent services to the AAPI community by providing technical assistance and policy guidance.
- Enhance connections between diverse communities and encourage participation by AAPI residents and merchants in the District of Columbia’s civic, cultural, and social life.

Performance Measures:

- Number of community members reached through outreach efforts
- Percentage of constituent cases resolved
- Percentage of satisfactory or above rating on OAPIA efforts
- Number of outreach and capacity building/technical assistance efforts to AAPI community members and DC agencies
- Sub-grantees’ % of budget spent on programmatic costs
- % of scheduled monitoring reports as defined in agency monitoring plan completed for each grant award

Programs/Services

- **Advocacy**
OAPIA’s Advocacy program aims to increase the involvement of AAPI residents and merchants in the District’s community. OAPIA promotes civic engagement in the local AAPI community and encourages the AAPI community to register to vote and participate in local community meetings and events. OAPIA also identifies the needs of the community and advocates on their behalf to provide resources to community organizations.
- **Community Engagement**
OAPIA’s Community Engagement program covers several areas of the agency’s work including: Outreach & Education, Community Grant,

Community Activities, Cultural Activities, Capacity Building, and Case Assistance.

Assistance, Housing, Mental Health, and Health and Human Services.

Some activities include conducting resident and merchant outreach initiatives and organizing workshops to engage, educate, and keep residents and merchants informed about the District's programs and services. OAPIA awards grants to community-based organizations to help provide supplemental social services to the community and provides case assistance to ensure that residents and merchants have access to the District's program and services. OAPIA's outreach team has the language capacity of three major Asian languages: Chinese, Korean, and Vietnamese

First Quarter CY2015 Hot Button Issue(s)

- N/A

- **Policy & Research**

OAPIA's Policy & Research program covers the areas of Legislative Affairs, Data Clearinghouse, Policy Opinions, and International Affairs. The goal of the Policy and Research program is to increase the data and information available on the District's AAPI population to ensure that policy makers make informed decisions when developing programs and services that affect this community. Policy makers may also receive recommendations from OAPIA.

- **Intergovernmental Services**

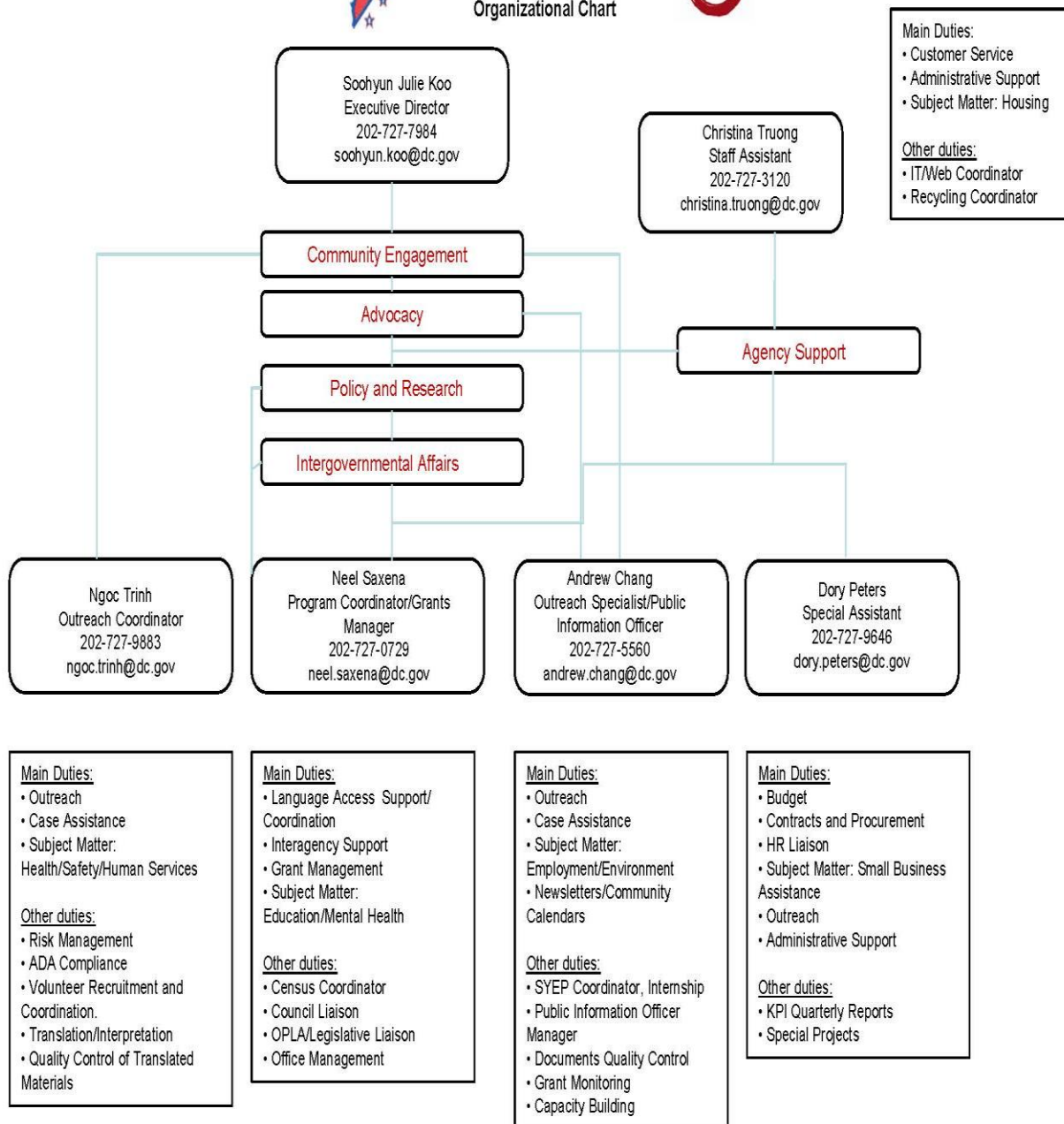
OAPIA's Intergovernmental Affairs program covers the following areas: Language Access, Subject Matter, and Inter-Agency Engagement. Since the passage of the Language Access Act of 2004, OAPIA has worked with the Office of Human Rights to provide District agencies guidance and support on outreach, data collection, bilingual hiring, translation and interpretation, and cultural competency.

The office works with over 35 District agencies on language access and provides regular updates on AAPI issues. Each OAPIA staff member partners with other DC agencies on various initiatives and serves as a Subject Matter Liaison for dedicated case assistance in the following areas: Education, Employment, Environment, Safety, Small Business

Organizational Chart



Executive Office of the Mayor
FY2015 Office on Asian and
Pacific Islander Affairs
Organizational Chart



Main Duties:

- Customer Service
- Administrative Support
- Subject Matter: Housing

Other duties:

- IT/Web Coordinator
- Recycling Coordinator

Main Duties:

- Outreach
- Case Assistance
- Subject Matter: Health/Safety/Human Services

Other duties:

- Risk Management
- ADA Compliance
- Volunteer Recruitment and Coordination.
- Translation/Interpretation
- Quality Control of Translated Materials

Main Duties:

- Language Access Support/Coordination
- Interagency Support
- Grant Management
- Subject Matter: Education/Mental Health

Other duties:

- Census Coordinator
- Council Liaison
- OPLA/Legislative Liaison
- Office Management

Main Duties:

- Outreach
- Case Assistance
- Subject Matter: Employment/Environment
- Newsletters/Community Calendars

Other duties:

- SYEP Coordinator, Internship
- Public Information Officer Manager
- Documents Quality Control
- Grant Monitoring
- Capacity Building

Main Duties:

- Budget
- Contracts and Procurement
- HR Liaison
- Subject Matter: Small Business Assistance
- Outreach
- Administrative Support

Other duties:

- KPI Quarterly Reports
- Special Projects

Boards and Commissions relevant to the agency (if any)

Board Name	Name of Chairperson	No. of Members
Commission on Asian and Pacific Islander Community Development	Ada Loo	12 (5 members are pending approval from the Council)

Budget FY2015

Total Budget	\$ 942,646
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No. of Employees

Current No. of FTEs	6
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Union Representation

Union(s)	Union Representative	No. of Members
N/A	N/A	N/A

Facility Location(s)

Facility Name / ID	Address	Zip Code	Ward	Main Phone No.
OAPIA Main Office	441 4 th St. NW, 721N	20001	2	(202) 727-3120

Key Projects/Initiatives

Project/Initiative Name	Brief Description	Delivery Date
Pre-K and school choice education initiative.	OAPIA will research and develop an in-language one page document to promote the importance of pre-K to 50 AAPI parents.	September 2015
Storm water-friendly landscaping practices education initiative	OAPIA will promote DDOE's RiverSmart Homes Program to AAPI residents through in-person and online outreach and sign-up five AAPI residents to participate and thus help increase the overall participation rate.	September 2015
Job placement program initiative.	OAPIA will promote Project Empowerment along with vocational training opportunities and programs (e.g. trade schools, apprenticeship programs, etc.) through in-person and online outreach to 100 disadvantaged AAPI residents seeking employment.	September 2015
Polystyrene (Styrofoam) ban initiative.	OAPIA will provide technical assistance to DDOE to help develop culturally and linguistically appropriate outreach strategies and related materials to educate AAPI businesses about the ban of using polystyrene (Styrofoam) food service products, and information on alternative compostable or recyclable food service products that should be used.	September 2015

Capital Program(s)

Project Name	Budget ID	Funding Source	Project Budget	Current Balance	Delivery Date
N/A			\$	\$	

Important/Significant Dates

Event	Brief Description	Delivery Date
“Share a Smile, Give a Toy” Holiday Celebration	OAPIA organizes an annual end of the year toy drive event to celebrate the holiday season with the community. OAPIA collects toy donations from private citizens and community organizations and distributes them to disadvantaged children in the District.	December 2014
Lunar New Year Celebration	OAPIA organizes an annual event to celebrate this popular Asian holiday among the AAPI community.	February 2015
Asian American and Pacific Islander Heritage Month Celebration	OAPIA organizes this annual evening celebration to promote AAPI talents and their contributions to the District community. Other smaller programs/events are also organized during this month by OAPIA.	May 2015
Youth Sidewalk Chalk Contest	OAPIA organizes this youth event to showcase the creativity of AAPI youth through art. The youth are given specific themes when designing their art at the event.	July 2015

Key Contracts

Project Name	Vendor Name	Total Contract Value	Contract Term
N/A		\$	

Key Agreement(s) / Memorandum(s) of Understanding

Project Name	Brief Description	Agreement Term
DHCD – OAPIA MOU	<p>OAPIA will establish partnerships with local community development centers (CDC) that received FY15 Façade Improvement Program funding and focus outreach efforts in the areas served by those CDCs.</p> <p>OAPIA will translate available outreach materials relating to the façade improvement program into Chinese, Vietnamese, and Korean, which would then be used by local partners. OAPIA will also provide language interpretation to assist AAPI façade program grant applicants. OAPIA will also promote relevant Department of Housing and Community Development (DHCD) programs to the AAPI community.</p>	October 2014 – September 2015

Project Name	Brief Description	Agreement Term
DCRA – OAPIA MOU	<p>OAPIA will continue educating AAPI businesses about synthetic drugs and drug paraphernalia by conducting bilingual outreach and disseminating updated outreach materials.</p> <p>OAPIA will assist with the website development of ProjectDox, particularly with Asian language support upon the request of the Department of Consumer and Regulatory Affairs, and promote ProjectDox via social media.</p> <p>OAPIA will translate marketing materials provided by DCRA into key AAPI languages and will assist in promoting other DCRA programs and services.</p> <p>OAPIA will help facilitate communication between AAPI constituents and DCRA for case assistance.</p>	October 2014 – September 2015
DHS – OAPIA MOU (Pending Final Approval)	OAPIA will provide language assistance for Vietnamese clients seeking Department of Human Services (DHS) services and assistance.	October 2014 – September 2015

Grant(s) Awarded (or Pending Award) to Agency

Grant Name	Name of Grantor	Total Grant Amount	Current Grant Balance	Grant Expiration
N/A		\$	\$	

Active Litigation(s)

Project Name	Brief Description
N/A	

Consent Decree(s)

Project Name	Brief Description	Agreement Term
N/A		